



575 Rivergate Lane #111 • Durango, CO 81301 • Phone: (970) 375-7711 • Fax: (970) 375-7722 • www.rivergatepharmacy.com

Position: Pharmacy Technician / Float

Job Summary:

Rivergate Pharmacy is an innovative compounding and retail pharmacy in Durango, CO. We are hiring an experienced, dependable, and creative Pharmacy Technician, who will provide a variety of functions. We anticipate exceptional growth over the next few years and need to expand our team.

Responsibilities and Duties:

Functions may include but are not limited to:

- Accurately input patient and prescription information
- Process and bill third party insurance, finding the most cost effective billing solutions for both the patients and the pharmacy
- Count, record, and document detailed medical information
- Monitor products for expiration dates and process returns as appropriate
- Check in and stock OTC and other medications
- Assist customers in finding products at the pharmacy
- Float in other areas within the pharmacy, such as assisting customers, cashiering, and answering phones, as needed

Qualifications and Skills:

- Perform basic mathematical calculations in an accurate manner
- Basic computer proficiency
- Effective communication and phone etiquette
- Aptitude for problem-solving
- Desire for professional growth, as the field of pharmacy continually changes
- Ability to learn and adapt quickly to a dynamic, fast-paced work environment
- Able to stand and work steadily for long periods of time

Required experience:

- 1-2 years pharmacy technician experience preferred

Benefits:

With full-time status and after successful completion of 90 day probation period:

- Paid time off: vacation, holidays, and sick days
- Medical, dental, vision and AFLAC
- Simple IRA with match

Job Type:

- Part-time or full-time (25-40 hours per week)

Salary:

- \$13.35 to start or higher DOE